

Venor is proud to partner with our New Brunswick-based public accounting client, Teed Saunders Doyle & Co with their search for a Senior Assurance Accounting professional to join their growing Fredericton Office. Built on the values of delivering positive, quality service, Teed Saunders Doyle & Co. is growing and seeking an Assurance Accounting professional who is passionate about fostering the firm's core values while contributing to a positive and enjoyable work environment. They take their work seriously, but they also value having fun along the way. Recognized as one of "Canada's Top SME Employers for 2019" Teed Saunders Doyle & Co. invests in their employees by providing ongoing training, essential business tools, and an attractive compensation package, which includes comprehensive health benefits, a robust pension plan, and the perk of enjoying Friday afternoons off throughout the summer.

The Firm thrives on their staff to be able to work in their Fredericton office both independently and as a team. With 4 partners, 7 managers, and almost 20 staff, each client could have a variety of teams working on their needs. You will report to the Managers and Partners but will also act as a mentor to younger staff and the CPA students.

As a Senior Assurance Accountant, you will provide assurance services such as audit, review, and compilation engagements as well as plan, prepare, and execute financial statements with proper note disclosures and conduct due diligence procedures providing capital raising services for a diverse range of clients across multiple industries. Taking a collaborative approach, you will work alongside the team, Partners, and clients helping with tax services for assurance and non-assurance clients as needed.

As a part of our experienced staff, you will play an important leadership role, responsible for delivering outstanding client services to our broad client group and for developing and leading our talented staff. You will establish close working relationships with clients, staff, and partners to continuously deliver high-quality service.

Senior Accountants at Teed Saunders Doyle benefit from ongoing mentorship and training provided by the Partners and Managers, ensuring continuous professional development.

Main Job Responsibilities are below:

- Review prior working papers to contribute to the planning of engagements and related responsibilities
- Consult with clients to obtain the required information to complete the file
- Conduct research on the client's business, compile data, and prepare papers for consideration and/or presentation to Partners or others
- Create and implement the engagement plan, ensuring that relevant budgets and procedures are completed on time and within budget
- Complete and review all working papers, draft financial statements, and tax returns to ensure they are complete and submit to the Senior Manager and/or Partner
- Report and discuss with Partners and Senior Managers any matters encountered that may adversely affect the outcome of the engagement or that may require modification
- Communicate the financial story, by explaining timelines and budget variances where required
- Clear all review notes/queries on a timely basis and ensure they are complete
- Follow up on any outstanding issues in the completion of the file
- Act as a mentor for CPA students by supervising and evaluating their assignments when requested
- Provide regular updates on project progress and billing processing to Partners or Senior Managers to ensure that all work is completed on a timely basis
- Update iFirm software continually to ensure that budgets are complete and that accurate deadlines are put into the system
- Prepare complicated working papers, including analytical reviews
- Ensure that client files are updated
- Read and review the CPA Handbook and other professional standards to stay current with accounting practices
- Prepare and review complex personal and corporate income tax returns and provide business and tax advice to clients where needed

- Take initiative to continuously expand and update professional knowledge and skills to enhance individual and team innovation and productivity

The ideal candidate for the Accounting Assurance position with Teed Saunders Doyle & Co. will hold a University degree or College Diploma with a concentration in Accounting, a CPA Designation, along with a minimum of three years of accounting experience gained from working closely with SME firms across a variety of industries, specifically providing Assurance services.

A passion for Assurance is essential although a general knowledge of all public accounting services such as traditional accounting and tax will be advantageous. As a Senior you will indirectly and directly lead the team whereby emerging leadership skills will be required. Proficiency in CaseWare, TaxPrep, iFirm, and other equivalent accounting software, as well as MS Office applications including Excel, Word, and Outlook, is essential. Strong verbal and written communication skills are critical alongside a keen eye for detail, proven problem-solving abilities, solid analytical skills, and the ability to manage multiple priorities are necessary.

At Venor, we embrace a culture of belonging in the workplace. No matter who you are, where you're from, how you think, what you believe in, or who you love, we welcome your application. We all come from different backgrounds and walks of life, bringing unique perspectives and experiences. We encourage applications from 2SLGBTQ+, Black, Indigenous, and People of Colour (BIPOC), women, newcomers to Canada, and people with disabilities. If you require any accommodation in the application and interview process, please contact James Willies via James@venor.ca or Bryanna McVicar via bmcvicar@venor.ca for a confidential conversation.