



Venor is proud to partner with Verecan Capital Management in their search for a Controller for their growing business in Dartmouth Nova Scotia.

Taking a methodical and creative approach the Controller will lead and develop the accounting procedures and accounting operations for the entire organization. This marks the company's first full-time accounting position, offering you the opportunity to shape the financial narrative, drive decision-making, and foster business growth.

As the Controller, you will be a proactive and detail-oriented individual who will be a pivotal member of the business. You will oversee the payments and accounting function for three related entities while ensuring financial integrity and compliance. Your primary responsibilities will be developing the accounting framework and creating internal control processes and procedures to help explain the financial story and support financial decisions.

Working closely with all members of the business you will gain insight into the entire operations while indirectly supervising and supporting the bookkeeper while overseeing all traditional accounting duties. With offices in British Columbia, Ontario, and Nova Scotia, Verecan is leading within its industry by shaping the financial landscape with innovative strategies.

Responsibilities:

- Overseeing payments & accounting functions for 3 plus related entities including accounts payable and bill payments, QuickBooks data entry, reconciliations of revenue reports from the service partners, month-end journal entries, preparation of management reports, and filing of HST returns.
- Overview of the accounts payable tasks, ensuring adherence to internal financial controls per company policy.

- Support contract and lease renewal reviews, and liaise with payroll service providers.
- Manage service contracts between related entities, including invoicing, payment, and preparation of monthly journal entries.
- Coordinate with external accountants for the annual compilation of financial statements and T2 returns for non-audited corporations.
- Collaborate with external accountants for annual internal financial statements per IFRS accounting guidelines, annual partnership compilation financial statements, and T5013 partnership returns as well as liaison with external auditors for audits.
- Assist with new staff onboarding, including payroll setup and group benefits program enrollments.
- Manage payroll and benefits functions, including terminations, annual compensation, and benefits program revisions.

To be successful:

- You possess the ability to interpret financial data and convey it coherently and compellingly, enabling stakeholders to understand the financial narrative and make informed decisions.
- You exhibit a positive and inquisitive attitude, demonstrating a strong commitment to achieving organizational goals. Your proactive approach fosters a collaborative and growth-oriented work environment.
- You excel in taking a consultative approach to problem-solving and decision-making, coupled with effective team management skills. Your ability to lead and inspire a team contributes to the successful implementation of financial strategies.
- With clear communication skills and strong time management abilities, you ensure efficient coordination and timely compilation of tasks. Your capacity to prioritize and meet deadlines enhances organizational efficiency.

What we are looking for:

- You have a minimum of 5 years of progressive accounting experience gained from a growing business, start-up, or Capital management or Investment industry with expertise working with senior/executive staff to develop and implement financial management strategies.

- Experience supporting decisions based on data, creating/implementing internal controls and procedures, and collaborating with stakeholders to optimize resources and streamline processes is essential.
- A Bachelor's degree in business with a focus on accounting is required although a CPA designation is preferred but not a necessity.
- Proficient abilities using various financial software including QuickBooks Online, HR Ware, Salesforce, and Microsoft Systems (Word, Excel, Adobe Acrobat) are needed.
- General business knowledge in areas such as contracts, leases, and banking, combined with the ability to collaborate effectively with external professionals and service providers, enhances your suitability for this role.

As a successful candidate, you must be a focused and driven individual with strong communication skills. This role demands strict confidentiality regarding the company's financial data, operations, and other sensitive information.

At Venor, we value and celebrate diversity. We welcome applications from all individuals of any race, color, religion, gender identity, orientation, national origin, or disability status. Interested candidates are asked to please forward their resumes to James Willies or Bryanna McVicar at James@venor.ca or bmcvicar@venor.ca